



NESTUCCA RURAL FIRE PROTECTION DISTRICT

Minutes

Regular Board Meeting
August 14th, 2024
Station 87 Hebo, Oregon

Turn off all cell phones

All Please Stand for the Pledge of Allegiance

Call to Order: Time: 4:00 p.m.

Assure all guests have signed the sign-in sheet.

Note those who will be speaking, the subject and that there is a three (3) minute time limit.

This meeting is recorded

Roll Call: Dorothy Gann x Steve Shiels x Mark Menefee x
Shelley Cully x Brandon Longanecker absent

Adjustments to Agenda:

Resolution 2024-06 discussion

Will have executive session to discuss personnel matter

Audience Participation: Three (3) minute time limit.

None

Approval of Minutes: Regular Board of Directors Meeting July 10th, 2024.

Motion to Approve: Shelley Cully 2nd Mark Menefee

Motion Passed by: Dorothy Gann x Steve Shiels x Mark Menefee x
Shelley Cully x Brandon Longanecker _____

Payment of Bills: Oregon Coast Bank online bill pay, electronic fund transfer, bank charges, petty cash expenditures and LGIP charges, direct deposit payroll and payroll taxes in the total amount of \$225,155.61

Motion to Approve: Steve Shiels 2nd Shelley Cully

Motion Passed by: Dorothy Gann x Steve Shiels x Mark Menefee x
Shelley Cully x Brandon Longanecker _____

Treasurers Report for: July 31st, 2024, funds and account balances of \$1,337,639.28

Motion to Approve: Steve Shiels 2nd Mark Menefee

Motion Passed by: Dorothy Gann x Steve Shiels x Mark Menefee x
Shelley Cully x Brandon Longanecker _____

Correspondence:

See packet- reviewed

Old Business

None

New Business:

Discuss draft of resolution to adopt cost-based fees and rates for District-provided services. The goal is to be able to recoup costs of responding to medical calls, particularly involving those who do not reside in the district. This draft ordinance is from Carolyn Connely with Local Government Law Group. Fee schedule will be based on the actual cost of medical supplies and the rates outlined in the Oregon State Fire Marshal Mobilization Plan. Fee schedule could be updated annually, without changing the ordinance. New module in First Due dispatch software will help capture patient info and supply use. EF Recovery can use that to do billing recovery. Fine tuned resolution will be presented next month.

IT services update: new website domain www.nrfpdor.gov now live and hosted for free on secure government servers. www.nrfpd.com redirects to the .gov site, so folks who enter the old address will still find us. Next step will be establishing new email addresses for all current District addresses that end in @nrfpdor.gov or @gmail.com. Our email platform will change from Gmail to Microsoft Outlook at that time. Four new computers will be purchased for the offices to replace failing units, still functioning ones will be used to upgrade the ones in community room, staff room and quarters.

Resolution 2024-06 to Appropriate Unexpected Income from the sale of surplus equipment to Fire and Emergency Services budget. Full text attached.

Motion to Approve: Steve Shiels 2nd Shelley Cully

Motion Passed by: Dorothy Gann x Steve Shiels x Mark Menefee x
Shelley Cully x Brandon Longanecker _____

Executive Session Per ORS. 192.610 to 192.690

Short session to discuss personnel matters.

Reports:

See packet- reviewed

Good of the Order:

SDAO public meeting training will be available for all board members on Vector Solutions. HelenFey will reach out with logins. Completing this will provide 2% insurance discount of possible total 10% discount available.

August has been slower than July in call volume, but still brisk

Next Meeting: September 11th, 2024

Agenda Items for Next Meeting:

Further review of Cost Recovery Ordinance and Fee Schedule

Adjourn:

Motion to Approve: Steve Shiels 2nd Shelley Cully

Motion Passed by: Dorothy Gann x Steve Shiels x Mark Menefee x
Shelley Cully x Brandon Longanecker _____

Time: 4:39 p.m.