



NESTUCCA RURAL FIRE PROTECTION DISTRICT

Minutes

Regular Board Meeting
October 8th, 2025
Station 87 Hebo, Oregon

Turn off all cell phones. This meeting is recorded
All Please Stand for the Pledge of Allegiance

Call to Order: Time: 4:00 p.m.

Assure all guests have signed the sign-in sheet.

Note those who will be speaking, the subject and that there is a three (3) minute time limit.

Roll Call: Shelley Cully x Steve Shiels x Anne Price x
Dorothy Gann x Mark Menefee _____

Adjustments to Agenda:

None

Audience Participation: **Three (3) minute time limit.**

Audience present, no participation

Approval of Minutes:

Regular Board of Directors Meeting **September 10th, 2025.**

Motion to approve: Anne Price 2nd: Dorothy Gann

Motion passed by: Shelley Cully x Steve Shiels x Anne Price x
Dorothy Gann x Mark Menefee _____

Payment of Bills:

Oregon Coast Bank online bill pay, electronic fund transfer, bank charges, petty cash expenditures and LGIP charges, direct deposit payroll and payroll taxes in the total amount of \$228,973.75

Motion to approve: Anne Price 2nd: Dorothy Gann

Motion passed by: Shelley Cully x Steve Shiels x Anne Price x
Dorothy Gann x Mark Menefee _____

Treasurers Report for:

September 30th, 2025, funds and account balances of \$545,647.86

Motion to approve: Steve Shiels 2nd: Dorothy Gann

Motion passed by: Shelley Cully x Steve Shiels x Anne Price x
Dorothy Gann x Mark Menefee _____

Correspondence

None

Old Business

Update on Station 85 Sandlake Seismic Upgrade construction process: Nothing new to report this month. Subcontractor bidding is in process.

Oregon Fire District Directors' Association (OFDDA) Conference coming up November 20-22 (Thursday-Saturday) in Seaside. Currently holding hotel rooms for everyone at the Rivertide Suites Hotel, need to release rooms by October 31st for those not planning to attend. Directors Gann and Shiels, Chief Neel and Chief Oeder will attend, Director Price may attend if schedule allows, President Cully will not attend.

New Business:

SDAO Conference will be held February 6-8, 2026, in Seaside. A very helpful conference for board education. Mark your calendars now!

Review and discuss NRFPD Board Duties and Responsibilities Policy Manual

NRFPD Board Duties and Responsibilities Policy Manual text reviewed and revised by the Board of Directors October 8th, 2025

Motion to approve: Anne Price 2nd: Steve Shiels

Motion passed by: Shelley Cully x Steve Shiels x Anne Price x
Dorothy Gann x Mark Menefee _____

Review and discuss NRFPD Public Meeting Policy Manual

NRFPD Public Meeting Policy Manual text reviewed and revised by the Board of Directors October 8th, 2025

Motion to approve: Steve Shiels 2nd: Anne Price

Motion passed by: Shelley Cully x Steve Shiels x Anne Price x
Dorothy Gann x Mark Menefee _____

NRFPD Directors will adopt the Chief Staff succession plan (attached)

Motion to approve: Anne Price 2nd: Steve Shiels

Motion passed by: Shelley Cully x Steve Shiels x Anne Price x
Dorothy Gann x Mark Menefee _____

Executive Session Per ORS. 192.610 to 192.690

Executive session was held.

Reports:

None at time of distribution

Good of the Order:

October is Breast Cancer Awareness Month- bracelet and pin in your book to use or give to a friend Our volunteers, admin staff, board members, and chiefs will be wearing the same bracelets and pins. This way, we all match and show a united front of support together. Why this matters:

- Breast cancer is the most common cancer in women worldwide.
- Early detection saves lives.
- Firefighters face a higher cancer risk from smoke, toxins, PFAS, and disrupted sleep schedules.
- By wearing and showing our support, we raise awareness in our community and stand in solidarity with survivors and their families.

This is a small gesture, but it's powerful when we all take part. It shows that we care, we stand together, and we're committed to health, prevention, and support.

Audience members were introduced to the Board: C shift Captain Christian Waters, Firefighters Weston Luthi and Tyler Gould, Resident Volunteer Rachel Gregory, Support Volunteer Wyatt Angelo, Volunteer Firefighter Dan Hagan were all present. Firefighter Gould has earned his Intermediate EMT certification and now has the most medical training of any District staff. He can provide more advanced care to our district population.

Next Meeting: November 12th, 2025

Agenda Items for Next Meeting:

Adjourn:

Motion to approve: Steve Shiels 2nd: Anne Price

Motion passed by: Shelley Cully x Steve Shiels x Anne Price x

Dorothy Gann x Mark Menefee _____

Time: 4:33 p.m.