



NESTUCCA RURAL FIRE PROTECTION DISTRICT

Minutes

Regular Board Meeting

June 10th, 2026

Station 87 Hebo, Oregon

Turn off all cell phones. This meeting is recorded

All Please Stand for the Pledge of Allegiance

Call to Order: Time: 4:18

Roll Call: Shelley Cully x Steve Shiels x Anne Price x
Dorothy Gann Absent Mark Menefee absent

Adjustments to Agenda:

None

Assure all guests have signed the sign-in sheet.

Note those who will be speaking, the subject and that there is a three (3) minute time limit.

Audience Participation:

No changes

Approval of Minutes:

Regular Board of Directors Meeting **May 13th, 2026.**

Motion to approve: Steve Shiels 2nd Anne Price

Motion passed by: Shelley Cully x Steve Shiels x Anne Price x
Dorothy Gann Mark Menefee

Payment of Bills:

Oregon Coast Bank online bill pay, electronic fund transfer, bank charges, petty cash expenditures and LGIP charges, direct deposit payroll and payroll taxes in the total amount of **\$192,764.14**

Motion to approve: Steve Shiels 2nd Anne Price

Motion passed by: Shelley Cully x Steve Shiels x Anne Price x
Dorothy Gann Mark Menefee

Treasurer's Report for:

May 31st, 2026 funds and account balances of **\$1,022,338.48**

Motion to approve: Steve Shiels 2nd Anne Price

Motion passed by: Shelley Cully x Steve Shiels x Anne Price x
Dorothy Gann Mark Menefee

Correspondence

See packet

Old Business

Update on purchase of 2026 Spartan Engine- this took place from 4:00 p.m. to 4:16 p.m. Board members met with a representative from True North and got to view a very similar pumper engine in the parking lot and review its features and ask any questions they had about the apparatus. Financing paperwork is in process.

New Business:

Information on District use of former Hebo Headstart building from Chief Oeder, who met with a representative of the Nestucca Valley School District. A 2 year agreement for NRFPD to rent the former headstart building that adjoins the Hebo Station for \$250 per month and pay all utilities has been reached, with the goal of NRFPD acquiring that property at the end of the 2 year lease period. This gives time to work out the transfer and plan for developing the property to suit the needs of the fire district. This will become the administration offices.

Union Collective Bargaining fiscal year 2026-2027 wage renegotiation outcome discussed briefly, and addendums were signed.

District would like to create a new position: Division Chief of Public Relations and Workforce Development. This position will increase district readiness and provide more public safety outreach and planning capacity for the upcoming levy. Three schedules have been proposed for the non-resident Division Chiefs, so they will be trialed over 3 three-month blocks to find the one that best suits the district.

Motion to approve: Steve Shiels 2nd Anne Price

Motion passed by: Shelley Cully x Steve Shiels x Anne Price x
Dorothy Gann _ Mark Menefee _

Resolution #2026-03 to renew the Property Acquisition & Development Fund, the Fire Apparatus & Equipment Fund, the Seismic Fund, and the Unemployment Fund as recommended by the Budget Committee.

Motion to approve: Steve Shiels 2nd Anne Price

Motion passed by: Shelley Cully x Steve Shiels x Anne Price x
Dorothy Gann _ Mark Menefee _

Resolution #2026-04 to adopt the 2026-2027 Fiscal Year Budget as recommended by the Budget Committee.

Motion to approve: Steve Shiels 2nd Anne Price

Motion passed by: Shelley Cully x Steve Shiels x Anne Price x
Dorothy Gann _ Mark Menefee _

Resolution 2026-05 to update the Administrative Fee Schedule charged by the District (full text attached).

There will be more effort required for the Water & Access reviews, as there will be a final occupancy inspection added to the process.

Motion to approve: Steve Shiels 2nd Anne Price

Motion passed by: Shelley Cully x Steve Shiels x Anne Price x
Dorothy Gann _ Mark Menefee _

Motion to appoint Pat Hurliman to the vacancy on the NRFPD Civil Service Commission for the period from June 2026 through June 2029.

Motion to approve: Steve Shiels 2nd Anne Price

Motion passed by: Shelley Cully x Steve Shiels x Anne Price x
Dorothy Gann _ Mark Menefee _

Reports:

See Packet

Good of the Order:

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Update regarding Director positions and length of terms: Directors Gann, Menefee and Cully will be up for re-election in May 2027, Directors Shiels and Price in May 2029. It has come up in discussion with legislators that there should be a process to remove Board Members who don't show for meetings and neglect their duties other than the recall or resignation options available now.

Update on hiring process: there is a lot of interest in the Firefighter EMT position- not many are open in the state currently, and District wages are more competitive. It looks like the testing process may require 2 full days. The promotion processes for the new Division Chief position and the Captain positions will open on Saturday. There is interest from the staff.

There will be a presentation about the Community Wildfire Protection Plan (organized at the county level) on Wednesday July 1st at the Kiawanda Community Center. Some local areas have high or very high risk of fire, while other areas are much less likely to experience wildfire. This will offer public education from the District for reducing risk to property.

Next Meeting: July 8th, 2026

Agenda Items for Next Meeting:

Plan to have more policies updated for review by the Directors.

Adjourn:

Motion to approve: Steve Shiels 2nd Anne Price

Motion passed by: Shelley Cully x Steve Shiels x Anne Price x

Dorothy Gann __ Mark Menefee __

Time: 4:48 p.m.

**Nestucca Rural Fire Protection District
BUDGET CALENDAR
2026-2027 Fiscal Year**

Presented for approval by the Board of Directors on: **March 11th, 2025**

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1. Appoint Budget Officer: **March 11, 2026**
 2. Proposed Budget composed: **5/10/2026**
 3. Publish First Notice of Budget Committee Meeting:
(No more than 30 days prior to the meeting & no less than 10 days prior)
Publish on NRFPD website 05/04/2026 & post notices around community and on social media
 4. Publish 2nd Notice of Budget Committee Meeting: **5/13/2026**
(At least 5 days after 1st notice, no less than 5 days before the meeting)
Deliver to HH by: **05/04/2026**
 5. A. Provide copy of the budget to the Budget Committee Members: **5/13/2026**
B. Make the budget available to the general public at Station 87: **5/13/2026**
 6. **1st Budget Committee Meeting: May 20th, 2026, at 7 p.m.**
 7. 2nd Budget Committee Meeting (if needed): May 27th, 2026 , at 7 p.m.
(No need to publish)
 8. Publish 1st Notice of Budget Hearing: (once) **6/03/2026**
(3 to 5 days before hearing)
Publish on website: 6/03/2026 Deliver to HH by: 5/28/2026
 9. **Board of Directors Budget Hearing: 6/10/2026, at 4 p.m.**
 10. Board of Directors enact resolution at Board Meeting to:
 - Adopt Budget
 - Make Appropriations
 - Impose & Categorize Taxes
 11. Submit Tax Certification Documents to Assessor: **June 30th, 2026**
(Must be received by July 15th)