



# NESTUCCA RURAL FIRE PROTECTION DISTRICT

30710 Highway 101 S  
Cloverdale, Oregon

## Budget Committee Meeting Minutes

Wednesday April 23rd, 2024 at 7:00 p.m.  
Station 87 – Hebo, OR

Please stand for the PLEDGE OF ALLEGIANCE.

**Call to order:** Time: 7:01 p.m.

No guests present. Staff members Deputy Chief Mickey Hays and HelenFey Maze were present.

### **Roll Call:**

NRFPD Board:       Dorothy Gann       Mark Menefee       Anne Price  
                          Steve Shiels       Shelley Cully

NRFPD Budget Committee:  Jeanette Hagerty       Eric White       Pat Hurliman  
    Glenn Gillas     

NRFPD Budget Officer:       Chief James Oeder

### **1. Nomination of Budget Committee Chair: Eric White**

**Motion** made by: Pat Hurliman 2<sup>nd</sup>: Anne Price

Pat Hurliman       Eric White       Jeanette Hagerty       Glenn Gillas        
 Dorothy Gann       Shelley Cully       Anne Price       Steve Shiels       Mark Menefee

### **2. Nomination of Budget Committee Secretary: Pat Hurliman**

**Motion** made by: Eric White 2<sup>nd</sup>: Anne Price

Pat Hurliman       Eric White       Jeanette Hagerty       Glenn Gillas        
 Dorothy Gann       Shelley Cully       Anne Price       Steve Shiels       Mark Menefee

**Correspondence:** Budget Committee Meeting Notice posted in the Headlight Herald on April 15<sup>th</sup>, 2025.

**4. Chief Oeder, Budget Officer, presents Budget Message**

Chief Oeder addressed the Seismic Upgrade grant awarded for Station 85. Preliminary work is being done to evaluate the full scope of work and begin Request for Qualifications process. Lawyer will evaluate standard contract for chosen contractors. NRFPD also received an ATV Grant for 80% of the cost of new extrication equipment, but it may be funded 100%. There will also be property development work done at St. 87 to install bulk fuel tanks, a metal building to serve as a shop and garage, and a training area will be developed. Steve Shiels asked why St 85 was chosen: it's the only one that qualifies for the grant. 82 is in a flood zone, 84 is in a slide zone and 83 and 86 are also in seismic instability zones. These grant funds can only be used for the designated project. Eric White said that this grant program has been going on for 25 years with great success.

**5. 7/1/2025 to 6/30/2026 Budget – Discussion**

Chief Oeder described in detail the Resources on page 1 of the budget, and the basis on which the income and tax revenue was estimated. On page 4 the 6% increase in health care premiums and staff wage increases as well as a more accurate PERS expense estimate accounts for the increased appropriation. Hope to increase funding for the resident program in the future.

Chief Hays described the appropriations needed on page 5 for the upkeep of the 25 pieces of rolling stock and small equipment owned by the district. Public outreach was reduced, now get from OSFM. Training equipment spending increased to keep pace with improved training program. Page 6 accounts for small equipment purchases, Special Ops equipment and new bulk fuel tanks that should lower fuel costs over time. On page 7 money will be spent to develop the training facility and shop at St 87. Page 8 2 new vehicles will be purchased: an F250 crew cab outfitted as a rescue to replace the one at ST 84 and an F450 crew cab flatbed that will be outfitted as a brush rig for St 86. The tank and pump from the current brush rig will be reused on the new rig. Page 9 no need for additional funds, projected unemployment costs are low. No one had any further questions.

**6. Review established reserve funds: Property Acquisition and Development, Fire Apparatus and Equipment, and Unemployment. The Budget Committee recommends that NRFPD to renew the above-named funds and to continue using them in the NRFPD budget process.**

**Motion made by: Pat Hurliman 2<sup>nd</sup>: Eric White**

Pat Hurliman    Eric White    Jeanette Hagerty    Glenn Gillas     
 Dorothy Gann    Shelley Cully    Anne Price    Steve Shiels    Mark Menefee

**7. The Budget Committee recommends that NRFPD establish a Seismic Fund to manage grant money awarded by the State of Oregon designated for specific projects.**

**Motion made by: Jeanette Hagerty 2<sup>nd</sup>: Pat Hurliman**

Pat Hurliman    Eric White    Jeanette Hagerty    Glenn Gillas     
 Dorothy Gann    Shelley Cully    Anne Price    Steve Shiels    Mark Menefee

**8. Motion to approve the GENERAL FUND Budget for 2025-2026 as presented by the Budget Officer and reviewed by this Committee as follows:**

Personal Services	\$ 1,731,655
Materials & Services	750,000
Capital Outlay	285,440
Transfers:	
Fire Apparatus Fund:	75,000
Property Acquisition & Development Fund	10,000
Unemployment Fund:	0
<u>Seismic Fund:</u>	<u>55,000</u>
Total Transfers:	<u>140,000</u>
<b>TOTAL EXPENDITURES</b>	<b><u>2,767,095</u></b>
Unappropriated Ending Fund Balance	<u>1,016,640</u>
<b>Total Requirements</b>	<b>\$ 3,923,735</b>

**Motion** made by: Eric White 2<sup>nd</sup>: Pat Hurliman

Pat Hurliman    Eric White    Jeanette Hagerty    Glenn Gillas     
 Dorothy Gann    Shelley Cully    Anne Price    Steve Shiels    Mark Menefee

**9. Motion to approve the amount of tax revenue for the GENERAL FUND Budget for 2025-2026 as presented by the Budget Officer.**

General Government: \$1.5776 per \$1,000 of assessed value. This is a blended rate of the District's permanent rate and local option rate. The separate rates are:

In the amount of \$0.9176 per \$1,000 of assessed value for permanent tax rate;  
 In the amount of \$0.6600 per \$1,000 of assessed value for local option tax;  
 For a combined total of \$1.5776 per \$1,000 of assessed value.

**Motion** made by: Pat Hurliman 2<sup>nd</sup>: Eric White

Pat Hurliman    Eric White    Jeanette Hagerty    Glenn Gillas     
 Dorothy Gann    Shelley Cully    Anne Price    Steve Shiels    Mark Menefee

**10. Motion to approve PROPERTY ACQUISITION and DEVELOPMENT FUND REQUIREMENTS Budget for 2025-2026 as presented by the Budget Officer and reviewed by this Committee:**

Land Acquisition Fund Requirements:	\$ 55,150
Unappropriated Ending Fund Balance:	<u>\$ 5,000</u>
	\$ 60,150

**Motion** made by: Pat Hurliman 2<sup>nd</sup>: Eric White

Pat Hurliman    Eric White    Jeanette Hagerty    Glenn Gillas     
 Dorothy Gann    Shelley Cully    Anne Price    Steve Shiels    Mark Menefee

**11. Motion to approve FIRE APPARATUS & EQUIPMENT RESERVE FUND REQUIREMENTS Budget for 2025-2026 as presented by the Budget Officer and reviewed by this Committee:**

Fire Apparatus & Equipment Fund Requirements: \$243,000  
Unappropriated ending fund balance: \$ 10,500  
\$253,500

**Motion** made by: Pat Hurliman 2<sup>nd</sup>: Eric White

Pat Hurliman    Eric White    Jeanette Hagerty    Glenn Gillas     
 Dorothy Gann    Shelley Cully    Anne Price    Steve Shiels    Mark Menefee

**12. Motion to approve UNEMPLOYMENT RESERVE FUND REQUIREMENTS Budget for 2025-2026 as presented by the Budget Officer and reviewed by this Committee:**

Unemployment Fund Requirements: \$ 1,000  
Unappropriated Ending Fund Balance \$ 51,688  
\$ 52,688

**Motion** made by: Dorothy Gann 2<sup>nd</sup>: Eric White

Pat Hurliman    Eric White    Jeanette Hagerty    Glenn Gillas     
 Dorothy Gann    Shelley Cully    Anne Price    Steve Shiels    Mark Menefee

**13. Motion to approve SEISMIC FUND REQUIREMENTS Budget for 2025-2026 as presented by the Budget Officer and reviewed by this Committee:**

Seismic Fund Requirements: \$ 2,255,000  
Unappropriated Ending Fund Balance \$ 249,970  
\$ 2,504,970

**Motion** made by: Jeanette Hagerty 2<sup>nd</sup>: Eric White

Pat Hurliman    Eric White    Jeanette Hagerty    Glenn Gillas     
 Dorothy Gann    Shelley Cully    Anne Price    Steve Shiels    Mark Menefee

**14. Adjourn this meeting of the Budget Committee:**

**Motion** made by: Pat Hurliman 2<sup>nd</sup>: Eric White

Pat Hurliman    Eric White    Jeanette Hagerty    Glenn Gillas     
 Dorothy Gann    Shelley Cully    Anne Price    Steve Shiels    Mark Menefee

Time: 7:52 p.m.