



NESTUCCA RURAL FIRE PROTECTION DISTRICT

Minutes

Regular Board Meeting

September 10, 2025

Station 87 Hebo, Oregon

Turn off all cell phones. This meeting is recorded

All Please Stand for the Pledge of Allegiance

Call to Order: Time: 4:01p.m.

Assure all guests have signed the sign-in sheet.

Note those who will be speaking, the subject and that there is a three (3) minute time limit.

Roll Call: Shelley Cully X__ Steve Shiels _____ Anne Price X__
Dorothy Gann X Mark Menefee

Adjustments to Agenda: None

Audience Participation: None **Three (3) minute time limit.**

Approval of Minutes: Regular Board of Directors Meeting **August 20th, 2025.**

Motion to approve: Anne Price 2nd Dorothy Gann

Motion passed by: Shelley Cully x Steve Shiels Anne Price x
Dorothy Gann x Mark Menefee _____

Payment of Bills: Oregon Coast Bank online bill pay, electronic fund transfer, bank charges, petty cash expenditures and LGIP charges, direct deposit payroll and payroll taxes in the total amount of \$339,617.14

Motion to approve: Anne Price 2nd Dorothy Gann

Motion passed by: Shelley Cully x Steve Shiels Anne Price x
Dorothy Gann x Mark Menefee _____

Treasurers Report for: August 31st, 2025, funds and account balances of \$766,382.56

Motion to approve: Dorothy Gann 2nd Anne Price

Motion passed by: Shelley Cully x Steve Shiels Anne Price x
Dorothy Gann x Mark Menefee

Correspondence

See packet

Old Business

Update on Station 85 Sandlake Seismic Upgrade construction process: Architects are still working on drawings, engineers know most of what needs to be removed.

New Business:

Report on staff research into expanding properties included in the District tax base: A work in progress. Have identified the addresses within the response area that are not currently “in district” with the help of the county assessor’s office. The main areas of growth are Slab Creek Rd. between the school and the one lane bridge, Derrick Rd, Sandlake area and possibly upper Nestucca River Road. Next step will be getting Board authorization to send letters to these residents offering a choice between joining the District or being billed for response to their address (with standard response rates). This letter will be drafted by our lawyers, who have extensive experience with this process. All these properties will become part of the District if they are sold.

Oregon Fire District Directors’ Association (OFDDA) Conference coming up November 20-22 (Thursday-Saturday) in Seaside. Currently holding hotel rooms for everyone at the Rivertide Suites Hotel, will need to release rooms by October 31st for those not planning to attend.

Dorothy plans to attend, Shelley cannot, Anne may be able to, will let us know before release deadline.

Review and discuss District Policies, Chapters 1, 2, 3, & 4: Minimal discussion, the plan is to review all policies by the end of 2025 and update the footers of the documents to reflect the reviewed-on dates.

NRFPD Policy Manual Chapter One text reviewed and revised by the Board of Directors September 10, 2025

Motion to approve: Anne Price 2nd Dorothy Gann

Motion passed by: Shelley Cully x Steve Shiels Anne Price x

Dorothy Gann x Mark Menefee _____

NRFPD Policy Manual Chapter Two text reviewed and revised by the Board of Directors September 10, 2025

Motion to approve: Dorothy Gann 2nd Anne Price

Motion passed by: Shelley Cully x Steve Shiels Anne Price x

Dorothy Gann x Mark Menefee _____

NRFPD Policy Manual Chapter Three text reviewed and revised by the Board of Directors September 10, 2025

Motion to approve: Anne Price 2nd Dorothy Gann

Motion passed by: Shelley Cully x Steve Shiels Anne Price x

Dorothy Gann x Mark Menefee _____

NRFPD Policy Manual Chapter Four text reviewed and revised by the Board of Directors September 10, 2025

Motion to approve: Dorothy Gann 2nd Anne Price

Motion passed by: Shelley Cully x Steve Shiels Anne Price x

Dorothy Gann x Mark Menefee _____

Executive Session Per ORS. 192.610 to 192.690

Reports:

See packet: Lots of good work getting done in the district.

Good of the Order: Policy 8.18 approved by the Board in July was presented to the Volunteer Association.

Agility tests and certification tests will start this month.NFPA now has a non-entry firefighter cert, some volunteers may choose that option instead of maintaining interior firefighter certification.

Next Meeting: October 8th, 2025

Agenda Items for Next Meeting:

None

Adjourn:

Motion to approve: Anne Price 2nd Dorothy Gann

Motion passed by: Shelley Cully x Steve Shiels Anne Price x
Dorothy Gann x Mark Menefee _____

Time: 4:20 p.m.