



NESTUCCA RURAL FIRE PROTECTION DISTRICT

Minutes

Regular Board Meeting
December 10th, 2025
Station 87 Hebo, Oregon

Turn off all cell phones. This meeting is recorded
All Please Stand for the Pledge of Allegiance

Call to Order time: 4:00 p.m.

Roll Call: Shelley Cully x Steve Shiels x Anne Price x
Dorothy Gann x Mark Menefee absent

Adjustments to Agenda:

Assure all guests have signed the sign-in sheet.

Note those who will be speaking, the subject and that there is a three (3) minute time limit.

Audience Participation:

B-shift crew on duty (Logan Garrison, Austin Howard, Chris Schriener, Wylie Helms) observed the meeting

Approval of Minutes:

Regular Board of Directors Meeting **November 12th, 2025.**

Motion to approve: Steve Shiels 2nd Dorothy Gann

Motion passed by: Shelley Cully x Steve Shiels x Anne Price x
Dorothy Gann x Mark Menefee ___

Payment of Bills:

Oregon Coast Bank online bill pay, electronic fund transfer, bank charges, petty cash expenditures and LGIP charges, direct deposit payroll and payroll taxes in the total amount of **\$194,007.20**

Motion to approve: Anne Price 2nd Dorothy Gann

Motion passed by: Shelley Cully x Steve Shiels x Anne Price x
Dorothy Gann x Mark Menefee ___

Treasurers Report for:

December 1st, 2025, funds and account balances of **\$1,712,592.82**

Motion to approve: Steve Shiels 2nd Dorothy Gann

Motion passed by: Shelley Cully x Steve Shiels x Anne Price x
Dorothy Gann x Mark Menefee ___

Correspondence

See packet- Board registered thanks for kind donation.

Old Business

Sandlake Station 85 Seismic upgrade progress report: Chief Oeder met with representatives from WRK Engineers and O'Brien & Company contractors. On track to begin construction in May. Figuring out how to keep Rescue 85 securely on site during the busy summer at Sandlake. May end up with a temporary garage that is dismantled at the end of construction period.

Succession plan timeline review and process update: have finalized the timeline to promote Chief Neel to Deputy Chief in 2027, and then begin an internal testing process to fill the Training Officer position.

New Business:

SDAO Conference will be in Seaside February 5th- 8th 2026. Please let admin know if you plan to attend as soon as possible so registration and hotels can be arranged. Hope to hear back from folks by the end of the year.

Review and discuss NRFPD Government Employee Handbook

Motion to approve NRFPD Government Employee Handbook text as reviewed and revised by the Board of Directors December 10th, 2025

Motion made by: Anne Price 2nd Dorothy Gann

Motion passed by: Shelley Cully x Steve Shiels x Anne Price x
Dorothy Gann x Mark Menefee

Executive Session Per ORS. 192.610 to 192.690

None

Reports:

See Packet

Discussed Training Year in Review report and noted that increased readiness with rope and water rescue really paid off with the recent flood conditions. This was also the first activation of the CERT for potential evacuation assistance at Neskowin RV Park. In the end no residents wanted to leave. It is good to have this readiness and capacity in place, and it is having a positive affect on mutual aid with bordering district staff training together.

Good of the Order:

Mark Menefee indicated he would step down, but no letter has been received. Still owns a residence in the district, so will remain in position until he chooses to resign or his term runs out.

Next Meeting: January 14th, 2026

Agenda Items for Next Meeting:

Review remaining Policy Manual Chapters

Adjourn:

Motion to adjourn: Anne Price 2nd Steve Shiels

Motion passed by: Shelley Cully x Steve Shiels x Anne Price x
Dorothy Gann x Mark Menefee

Time: 4:29 p.m.