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**NESTUCCA RURAL FIRE PROTECTION DISTRICT**

**Minutes**

**Regular Board Meeting**

**April 9th, 2025**

**Station 87 Hebo, Oregon**

**Turn off all cell phones**

**All Please Stand for the Pledge of Allegiance**

**Call to Order:** Time: 4:00 p.m.

**Assure all guests have signed the sign-in sheet.**

**Note those who will be speaking, the subject and that there is a three (3) minute time limit.**

**This meeting is recorded**

**Roll Call**:  Dorothy Gann x Steve Shiels x Shelley Cully x

Mark Menefee \_\_\_\_\_ Anne Price x

**Adjustments to Agenda:**

**Audience Participation: Three (3) minute time limit.**

**Approval of Minutes:** Regular Board of Directors Meeting March 12th, 2025.

Motion to approve: Steve Shiels 2nd Shelley Cully

Motion passed by: Dorothy Gann \_x\_ Steve Shiels \_x\_ Shelley Cully \_x\_

Mark Menefee \_\_\_ Anne Price\_x\_

**Payment of Bills:** Oregon Coast Bank online bill pay, electronic fund transfer, bank charges, petty cash expenditures and LGIP charges, direct deposit payroll and payroll taxes in the total amount of $209,046.43

Motion to approve: Shelley Cully 2ndAnne Price

Motion passed by: Dorothy Gann \_x\_ Steve Shiels \_x\_ Shelley Cully \_x\_

Mark Menefee \_\_\_ Anne Price\_x\_

**Treasurers Report for**: February 28th, 2025, funds and account balances of $1,811,900.98

Motion to approve: Anne Price\_ 2ndSteve Shiels

Motion passed by: Dorothy Gann \_x\_ Steve Shiels \_x\_ Shelley Cully \_x\_

Mark Menefee \_\_\_ Anne Price\_x\_

Note: previously categorized transactions have been updated for accuracy. Report is attached that shows old GL codes and the updated GL codes, and Chief initialed approval.

**Correspondence:**

WHA Insurance 2025-2026 fiscal year budget forecast

**Old Business**

None

**New Business:**

Public Hearing to review the Matter of Exemption Request for Nestucca Fire Station 85 Seismic Rehabilitation from the competitive bidding process and to adopt the Construction Manager/General Contractor method for procurement and construction. Written Findings report under New Business tab.

Based on the benefits to the District presented in the Finding of Fact, a motion to approve the use of the Construction Manager/General Contractor (CM/GC) construction method for the procurement and construction of the Nestucca Station 85 Seismic Rehabilitation Project made by: Anne Price 2nd Shelley Cully

Motion passed by: Dorothy Gann \_x\_ Steve Shiels \_x\_ Shelley Cully \_x\_

Mark Menefee \_\_\_ Anne Price\_x\_

Chief Oeder discussed the architect selection process. Steve Shiels asked when the contractor will be selected, and the bidding process will open around the first of the fiscal year.

Chief Oeder would like to sell 10 days (80 hours) of his vacation time back to the district at his current hourly wage in lieu of taking the time off. There is a precedent for doing this in the past.

Motion to approve: Steve Shiels 2nd Dorothy Gann

Motion passed by: Dorothy Gann \_x\_ Steve Shiels \_x\_ Shelley Cully \_x\_

Mark Menefee \_\_\_ Anne Price\_x\_

**Executive Session Per ORS. 192.610 to 192.690**

**Reports:**

See packet

**Good of the Order:**

Chief Neel would like to offer a board training day to tour all station and facilities and familiarize the board with the apparatus and equipment used throughout our response area. There have been many changes in the past 2 years and this is a great opportunity to see what has changed and what improvements are needed. This idea was well received by all directors. After discussion it was determined that a combined facilities tour and Board of Directors meeting will be held on May 14th. The tour will begin at 3 pm, and the Budget Hearing and Business Meeting will be held at 6p.m.

Budget Committee members are needed. Chief Oeder can probably recruit 2. At least 1, ideally 3 more needed.

Chief Oeder’s trip to Washington DC with the Western Fire Chiefs Association went well. There were 7 others from Oregon, as part of a group of about 40 attending. He felt legislators were more strongly in support of the fire service than in the previous year. The trip coincided with the cherry blossom celebration, which attracts over 100,000 visitors to the capitol. This made some logistics a little tough, but was beautiful.

Dorothy Gann mentioned that she hoped for some help with the Lions Club Easter Egg Hunt.

Anne Price thanked Chief Shoop for his afterhours help getting to the right county official to report a rockslide on Brooten Rd. Mentioned that the non-emergency 911 number or 911 can be called in these instances too.

**Next Meeting: May 14th, 2025**

**Agenda Items for Next Meeting**:

**Adjourn:**

Motion to Approve: Shelley Cully 2ndSteve Shiels

Motion passed by: Dorothy Gann \_x\_ Steve Shiels \_x\_ Shelley Cully \_x\_

Mark Menefee \_\_\_ Anne Price\_x\_

**Time:** 4:28 p.m.